

ACADEMIES OF THE ANTELOPE VALLEY  
KNIGHT PREP ACADEMY, SOAR PREP ACADEMY & VIRTUAL ACADEMY

**GENERAL INFORMATION**

It is our desire that students attending our school will mature academically, socially, culturally, and physically. The friends you make in school, the manner of conducting yourself as you go about your classes and extra-curricular activities, and your attitude towards those with whom you make contact – casual as the contact may be – will affect life even more than you realize. These relationships and experiences will be enhanced by a businesslike attention to punctuality, attendance, orderliness and a considerate, courteous attitude that will build a good record that is sure to be to your advantage. An understanding of what A.A.V. expects of you and what you may expect from A.A.V. thus creates an exciting and stimulating learning atmosphere.

This handbook is presented to familiarize you with school rules and policies. You are encouraged to read this handbook so that you will know the rules and policies. **Failure to read this booklet is an unacceptable reason for not following the rules.** Enjoy your days at A.A.V.!!

**WE BELIEVE THAT**

- ALL STUDENTS HAVE THE RIGHT TO LEARN
- ALL TEACHERS HAVE THE RIGHT TO TEACH

**ALL STUDENTS WILL**

Be in class on time with proper materials, ready to work until dismissed. Respect themselves, others and school property.

*\* In accordance with the provisions of California State Law, school discipline policies have been set. It is intended that all discipline policies be in compliance with all AVHSD guidelines.*

**ATTENDANCE**

**ATTENDANCE REGULATIONS**

California school law requires that a student attend school regularly and punctually. The only **legal** absences by the State of California are (a) illness; (b) quarantine; (c) doctor or dental appointment; (d) funeral in the immediate family (parents, siblings, and grandparents); days allowed for missing school, local (1); out of area (3); out of state (5); (e) juvenile court appointments.

**ATTENDANCE POLICY**

The ultimate responsibility for positive school attendance rests with the parents and students, with the school assisting them to fulfill that responsibility. The school expects parents/guardians to call the attendance office each day a student is absent. Reasonable attempts will be made by the school through phone calls or the mail to inform parents/guardians of student absenteeism.

Regular school attendance is essential for much of the success students attain from their school programs. **Students should remain out of school only when it is absolutely necessary.**

Student's participation in class discussions; listening to lectures; clarifications and explanations; viewing or listening to audiovisual materials; and attending school assembly programs are considered an integral part of the educational program. It is impossible to gain the full significance of any class presentation through make-up work.

Therefore AVUSHD Policy 5113, adopted by the Antelope Valley Union High School District Board of Trustees, requires the following attendance procedures:

**ATTENDANCE PROCEDURES**

1. After 10 periods or 600 minutes, whichever comes first, of unexcused absences in one class for one semester the student is considered to be on attendance probation and at risk of receiving no credit for that class. Unexcused absences are at-home suspensions', truancies, and absences for which no verifiable excuse has been given by the parent/guardian.
2. Parents will be notified of this policy at the beginning of each school year or upon the enrollment of the student. Parents will be sent notification by mail the number of unexcused absences their student has accrued in each class at the following times: first quarter progress report, first quarter report card, second quarter progress report, third quarter progress report, third quarter progress report, third quarter report card, fourth quarter progress report. Notification of unexcused absences may be sent more frequently than outlined above or at different times due to school block schedules.
3. A separate notification, warning of the possibility of receiving no credit for a class, shall be sent at the time a student reaches five unexcused absences or 300 minutes of unexcused absence, whichever comes first, in any class period.
4. Parents may clear, by note or phone call any non-suspension or non-truant absence during a period of time **not** to exceed five-school days after the occurrence of the absence. After the five-day window a doctor's note indicating a diagnosis is required to clear an absence.

5. If a student is absent from school for a portion of the day for illness or a doctor's visit, the parent or guardian must properly check the student out of school through the office. If this procedure is not followed, the student's period absences may be marked as unexcused.
6. Students may opt to attend Voluntary Saturday School (VSS) for a minimum of four hours to clear absences which have not been cleared by a verifiable excuse. After successfully attending VSS the student will have the option of clearing one all-day unexcused absence or two unexcused period absences. Parent permission is required for the student to attend voluntary Saturday School.
7. Students are encouraged to attend VSS to reduce unexcused absences before they have reached the ten-day limit. Students must clear 1<sup>st</sup> semester absences via VSS prior to the start of the 4<sup>th</sup> quarter. 2<sup>nd</sup> semester absences must be cleared via VSS prior to the start of the summer school session.
8. The Superintendent is directed to establish procedures to implement this policy. Annually, an evaluation of this policy shall be reported to the Board of Trustees.

### REPORTING AND VERIFYING ABSENCES

The procedure for reporting or verifying a student's absence is as follows:

1. It is preferred that parents call the Office by 12:30 p.m. the same day a student is absent to confirm the reason for the absence.
2. When a telephone confirmation is not possible, the student must bring an absence note to the Office upon return- within five (5) days. The note must be signed by a parent or guardian and must include a phone number where the parent or guardian can be reached.
3. If an absence is not cleared by the parent or guardian by phone or note upon the student's return to school, the student will be considered truant. An absence not cleared will be recorded as an all-day truancy. An all-day truancy can be made-up by attending Saturday School. **CLEARING A STUDENT'S ATTENDANCE IS A PARENTAL OBLIGATION AND MUST BE DONE IN A TIMELY MANNER.**
4. If a student is going to be absent more than ten days and a doctor verifies the illness in writing, a home teacher may be provided on request.

### CLOSED CAMPUS

**WE ARE A CLOSED CAMPUS. Students are not allowed to leave campus once they arrive/are dropped off by parents until the end of the school day.** Students are to stay within the designated campus areas as outlined by the Principal. **THERE WILL BE DISCIPLINARY ACTION FOR ANY STUDENT SEEN GOING OFF-CAMPUS OR CAUGHT OFF-CAMPUS DURING THE SCHOOL DAY. DISCIPLINE COULD INCLUDE SUSPENSION OR CITATION FOR TRUANCY.** Parents are not held responsible for student truancy tickets. Students are held accountable for their truancy tickets by the State of California and are unable to obtain a driver's license until the tickets are paid. If a student has already obtained their driver's license, their license could be suspended for up to a year or until they are 18 years of age. The minimum for a first truancy ticket is \$280 and can be as much as \$900 depending upon the offense. Each subsequent ticket is double the amount of the previous ticket issued. For example if the 1<sup>st</sup> ticket is \$280, the 2<sup>nd</sup> ticket would be \$560, the third \$1,120, etc.

### CLASSWORK MAKE-UP POLICY

If an absence is anticipated, the student and parent should arrange to have class work assigned.

- Excused absences - all work missed may be made up at full credit.
- **Suspensions - missed work may be made up only at the discretion of the teacher. (Education Code: 48913)**
- Truancy - missed work may be made up at the discretion of the teacher.
- Other absences - missed work may be made up at the discretion of the teacher.

### TARDIES

Tardiness is a failure to appear on time and is considered a form of absence. It is the student's responsibility to be in the classroom and ready to work before the tardy bell rings.

**Such common problems as car trouble and oversleeping are unacceptable reasons for tardiness to school and are considered unexcused tardiness/absences.** Because of the disruptive nature of being tardy, students may be referred for disciplinary action pursuant to A.A.V. discipline plan.

**SOAR Prep Academy Tardy Policy is as follows:**

- 1-3 Tardies = Verbal Warning
- 4<sup>th</sup> Tardy = Lunch detention with paperwork sent home to be returned signed by Parent/Guardian.
- 5<sup>th</sup> Tardy = Lunch detention with paperwork sent home to be returned signed by Parent/Guardian and phone call home.
- 6<sup>th</sup> Tardy = 2 Lunch detentions with paperwork sent home to be returned signed by Parent/Guardian and phone call home.
- 7<sup>th</sup> Tardy and more = Parent Conference

### TRUANCIES

If an absence is not cleared by the parent/guardian by a phone call or note upon the student's return to school, the student will be considered truant at the end of the second day. An unexcused absence is recorded as an all-day truancy. Based on parent notification of truancies, students can be assigned Saturday School or other disciplinary action.

The Education Code 48260.5 provides that legal action may be taken against a student and/or parent when a student is declared a habitual truant.

### OUT OF CLASS

No students are permitted out of class without a pass. **Teachers must provide an official A.A.V. written pass for each student leaving class.** Students found out of class without a pass may receive a two-day suspension.

### WITHDRAWAL PROCESS

- The parent/guardian notifies the office of intention to withdraw student.
- The parent/guardian completes a withdrawal form.
- The parent/student must return textbooks, library books, and pay all outstanding charges and fines owed to the school.
- Identification cards must be returned to the school.

### DRESS CODE

#### STUDENT CODE FOR DRESS, GROOMING AND OTHER ITEMS

All students are expected to dress and groom appropriately, with an emphasis on modesty, decency, personal and public health. In essence, **DRESS FOR SUCCESS**. Students are also expected to maintain a high standard of personal hygiene. Therefore, the following items **are not** allowed on the A.A.V. campus.

1. All students are required to wear appropriate footwear for school. **No flip-flops.**
2. All shirts and tops must cover the midriff at all times. The following are examples of clothing that is unacceptable: tank tops, strapless, spaghetti straps, off the shoulder, cut out designs, low-cut shirts, bare back, sheer or mesh clothing that does not have an appropriate blouse or shirt underneath, etc.
3. All pants and shorts must fit at the waist. No sagging or low riding will be permitted. Clothing must cover undergarments when sitting, standing, or bending.
4. Only A.A.V. hats that are purchased in the student store are acceptable and must be worn with the brim forward.
5. Hemline and slits on dresses, skirts, and shorts above mid-thigh are not acceptable.
6. Clothing and hair accessories that are unsafe and/or dangerous are not permitted (for example, hair-picks and combs, studded belts, chains, spikes, handcuffs, safety pins, needles, etc.).
7. Clothing or jewelry that depicts any "gang style" writing; illegal activity; sexually related or obscene gestures and material; tobacco; drugs; alcohol; or words, pictures, or phrases that depicts violence or intimidation may not be worn.
8. Any body piercing that presents a safety issue or major distraction will not be allowed. Other than ear piercing, to be removed or covered.
9. Any clothing or styles of dress that may be construed to provoke fear, violence, or intimidation, including gang-related attire, is not acceptable.

#### Minimum Penalties for Dress Code Violations

|                 |   |
|-----------------|---|
| First Offense:  | Warning (documented – Student conference with administrator.  |
| Second Offense: | Parent Contact (phone/letter) – Student assigned to After School Work or Saturday Work.   |
| Third Offense:  | Suspension of one to three days – Parent contact.   |
| Fourth Offense: | Suspension of three to five days – Possible placement to comprehensive school alternative program for continued defiance of school rules. |
| Fifth Offense:  | Subsequent offense following alternative placement shall result in a five-day suspension and possible referral for expulsion.             |

#### GANG DRESS

1. Pants oversized at the waist are not allowed
2. Wearing pants below the waist line (sagging) is not allowed.
3. No gang-related jewelry, insignia, colors, paraphernalia, materials, apparel, clothing or attire may be worn or carried on campus or at school activities.
4. Belt buckles with any initials are prohibited.
5. Wearing an oversized belt with one end hanging down is prohibited.
6. Excessive color identities – red, blue, purple, green, or black is prohibited.
7. No gang-related hats, or other related head wear can be worn – Only school hats that are bought in the student store.
8. Bandannas, red or blue belts, red or blue shoelaces, or rags that commonly signify gang identity by style or color are prohibited.

9. Clothing jewelry, paraphernalia or material which is obscene, sexually explicit or which depicts or suggests sexually-related or obscene gestures, pictures, or wording or which promotes violence, the use/abuse of drugs, tobacco or alcohol may not be worn or carried on campus or at school activities.
10. Shorts extending below the knee when worn with over-the calf socks are prohibited. No pants can be worn with one leg up and one down.
11. No student may wear article of clothing jewelry, paraphernalia or accessories which pose a threat to the physical and/or emotional well-being and safety of the student or others on campus or at school activities.
12. Shirts buttoned at the top and unbuttoned at the bottom are prohibited.
13. Steel-toe combat style boots are prohibited.
14. Gang or tagger-crew writing on shoes clothes or body, backpacks or accessories are not permitted.
15. Sports jerseys, other than school jerseys, will not be allowed.
16. Clothing or articles of clothing (including, but not limited to gloves, bandannas, shoestrings, wristbands, jewelry) which are likely to provoke others to acts of violence or which are likely to cause others to be intimidated by fear of violence may not be worn on campus or at any school activity.

**NOTE:** The administration reserves the right to objectively determine any necessary changes or additions to the above requirements as per California Education Codes 35010 and 35291.

## **DISCIPLINARY PROCEDURE**

### **PHILOSOPHY**

The Board of Education has the responsibility to see that an appropriate education program is available to each student in our schools. Rules and regulations are established to ensure a proper climate in which students may pursue their studies. School personnel have been charged by the Board to carry out these rules in a friendly, firm and fair manner in order to safeguard each student's right to the finest education we can provide. The Board further feels that good discipline is a shared responsibility. Students, parents, teachers, and administrators all share in this endeavor and responsibility.

### **CLASSROOM BEHAVIOR**

School and District personnel are obligated to keep the classroom free from threats of harmful influence or disruptive behavior and to adopt rules that further this end. Teachers have the right to add expectations as is appropriate for their classroom setting.

### **LOST OR DAMAGED SCHOOL PROPERTY**

*Students are loaned books and other materials during the school year. These are to be returned in good order. Fines will be assessed for any misused books or materials and also for any lost books or materials.*

### **SEXUAL HARASSMENT POLICY**

The Board of Trustees prohibits unlawful sexual harassment of or by any student by anyone in or from the district. Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment. Any student who engages in the sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal. (BP5145.7, 4119.23)

The Board expects student and staff to immediately report incidents of sexual harassment to the principal or designee or to another district administrator. Any student who is being harassed should immediately contact the principal or designee or another district administrator in order to obtain a copy of AR1312.3 - Uniform Complaint Procedures. Complaints of harassment can be filed in accordance with these procedures. The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.

### **PUBLIC DISPLAY OF AFFECTION**

Flagrant and/or provocative displays of affection do not have a place at any time in our school. This behavior may result in disciplinary action up to and including an off-campus suspension or removal from the program.

### **ELECTRONIC DEVICES**

**Cell phone use is strictly prohibited during the school day.** Inappropriate use of MP3 players/CD players can result in disciplinary action including confiscation or suspension. Student owned electronic devices of any kind are brought on campus at the student's own risk. We will not investigate any thefts of these devices.

### **IDENTIFICATION CARDS**

Each student will be issued an official A.A.V. photo I.D. badge at the beginning of the school year. **Students are required to wear the I.D. badge during and at all times while on campus.** Admission to all school events (all AVHSD schools) will be restricted to School I.D. badge holders. A \$5.00 charge will be paid prior to the replacement of lost/stolen I.D. badges. Students not wearing I.D. badges will be subject to dress code violation consequences. Replacement I.D.'s will be available in the school office.

### PARKING LOT

The parking lot is a place to keep the student's car during the school day. Antelope Valley Union High School District does not assume any responsibility for theft or damage. In an effort to protect the student's car and other possessions, we require that students:

- Not be in the parking lot during break/lunch or any class period.
- No loitering in the parking lot before or after school.

**All vehicles must be parked legally and in designated area only. Violators may be cited and towed away. Students found in the parking lot during class time or break may receive disciplinary action.**

### DISTRIBUTION OF LITERATURE

Any non-A.A.V. affiliated literature must be pre-approved by A.A.V. Administration. Restrictions can be placed on student speech when:

- It is materially and substantially disruptive to the educational process.
- It is pervasively vulgar in content or nature.
- It is harmful to students.

### SOLICITATIONS

Individuals/Students are not allowed to sell **any** items on campus without prior approval of the Administration Office. In addition, students are not allowed to panhandle/beg for money, etc.

### SKATEBOARDS

**Skateboards present a safety hazard and are not allowed on campus. Any student in possession of a skateboard will be subject to discipline.**

### TRESPASSING

Students leaving assigned school grounds and entering another school campus without the authorization of Administration is strictly prohibited. Violators will be suspended five days with notification to sheriff (Education Code Section 653G and 602). Any student who brings outsiders onto campus with the intent to cause disruption, fight, theft, assault, etc., is subject to suspension and/or expulsion, and/or arrest. **Any individual or non-A.A.V. student who enters a classroom without the express permission of the school Administration may be subject to Sheriff's referral.**

### STUDENT SEARCHES

To maintain order and discipline in the schools and to protect the safety and welfare of students and school personnel, school personnel, school authorities may conduct a search of a student's person, personal property, school property or vehicle when there are reasonable ground for suspecting the student possesses illegal or unauthorized materials. School authorities may immediately take possession of any illegal, unauthorized or contraband materials discovered in the search. As used in this policy, the term "unauthorized" means any item dangerous or detrimental to the health, safety or welfare of students or school personnel, disruptive of any lawful function, mission or process of the school or any described as unauthorized current school rules or District policies.

### LAW ENFORCEMENT – REMOVING STUDENT FROM SCHOOL

Upon presentation of proper identification to the principal or designee, police officers have the authority to remove students from the school premises. The principal or designee shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer, and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse. In those cases, the school official shall provide the police officer with the address and telephone number of the minor's parent or guardian. (Education Code 48906)

### PERSONAL PROPERTY

Academies of the Antelope Valley shall not assume responsibility for the theft of, the loss of, or damage to personal property stored, installed, used, or brought to the school premises. **Do not bring valuables to school.** This includes cell phones, MP3 players, CD players, etc. A.A.V. staff will not investigate the theft of electronic devices.

### **FREE OR REDUCED LUNCH**

Application forms are available on [www.schoolunchapp.com](http://www.schoolunchapp.com) for student whose financial situation may indicate a reduction in lunch pricing. (Education Code 49510-49520).

### **INSPECTION OF RECORDS**

Pupil records are available for review during regular school hours. Requests for access should be directed to the Principal and must be acted upon within five days from the date of the request. (Education Code 49069)

## **WORK PERMITS**

All students under the 18 years of age, who have a job, **MUST** have a work permit. The "Work Experience Coordinator" at each comprehensive site issues a "Permit to Employ" after the "Request for a Work Permit" is completed by the student, employer, and parent. At A.A.V. see the Principal's Secretary for work permit information.

## **HEALTH AND EMERGENCY POLICY**

If a student is injured or becomes ill at school, every effort will be made to notify the parents. If the parents cannot be reached, then the "designated-to-be-called" person(s) will be notified in the case of an emergency. Parents and students are asked to inform the school of any changes regarding telephone numbers, places of work, or emergency contacts.

The office must also receive a written statement from the physician detailing the method, amount, and time schedules by which any medication is to be taken, and a written statement from the parent/guardian indicating that they desire the school district to assist their student in the matter set forth by the physician. Student must check all prescription medication into the office. Students are not allowed to carry medication of any kind while on campus. **(Education Code: 49423) If your student has a chronic or acute health condition which may affect them at school, please contact the District Nurse 661-946-3800 ext. 1044.**

## **MESSAGES AND DELIVERY OF ITEMS TO STUDENTS**

In an effort to avoid disrupting the classroom, **the school office does not accept or deliver personal messages, personal items or phone calls to students at any time during the school day. Please be sure to remind your student before they leave for school about any personal business they have that day. Also, please make all ride and other arrangements prior to departure for school each morning.** An office phone is available for student use prior to school, at snack, lunch, and after school.

## **PARTICIPATION IN ACTIVITIES IS A PRIVILEGE**

### **Instruction**

**BP 6145 (a)**

### **EXTRA/COCURRICULAR ACTIVITIES**

The Board of Trustees recognizes that extra/cocurricular activities enrich the educational and social development and experiences of students. The District shall encourage and support student participation in extra/cocurricular activities without compromising the integrity and purpose of the educational program.

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

*(cf. 3260 - Fees and Charges)*

*(cf. 3452 - Student Activity Funds)*

Extra/cocurricular activities shall be supervised by District employees whenever they are conducted under the name of the District.

### **Eligibility Requirements**

In order to participate in extra/cocurricular activities, students must demonstrate satisfactory educational progress in meeting the requirements for graduation.

The Superintendent or designee may revoke a student's eligibility for participation in extra/cocurricular activities when a student's poor citizenship or school attendance is serious enough to warrant loss of this privilege.

### **Instruction**

**BP 6145 (b)**

### **EXTRA/COCURRICULAR ACTIVITIES**

*Legal Reference:*

*EDUCATION CODE*

*35160.5 District policy rules and regulations; requirements; matters subject to regulation*

*35179 Interscholastic athletics; associations or consortia*

*48930-48938 Student organizations*

*CALIFORNIA CONSTITUTION*

*Article 9, Section 5 Common School System*

*CODE OF REGULATIONS, TITLE 5*

*350 Fees not permitted*

*5531 Supervision of extracurricular activities of pupils*

*Harzell v. Connell, 84 Daily Journal D.A.R. 1417 (April 20, 1984)*

***The Academies of the Antelope Valley requires students to have and maintain a 2.0 GPA and above in order to participate in any extra/cocurricular activities. Disciplinary actions could prevent a student from participating in any extra/cocurricular activities.***

**Antelope Valley Union High School District  
Behavior Consequences**

This exhibit pertains to consequences for specified student offenses and is provided as a guideline in implementing the district student conduct/discipline policies in accordance with Ed Code 48915.

| OFFENSE   | LEGAL REFERENCE  | TYPE OF INCIDENT  | CONSEQUENCES   |
|---|--|---|--|
| <b>1. FIREARM</b><br>•Possessing, selling, or otherwise furnishing a firearm  | EC 48900(b)<br>EC 48915(c)(1)  | Firearm defined in Penal Code (PC) 16520, gun-free zone<br>626.9, Knife defined in PC 626.10<br>Other dangerous objects include lighter, matches, fireworks, firecrackers, poppers, airsoft gun | Mandatory Recommend for expulsion and referral to law enforcement agency.  |
| <b>2. BRANDISHING KNIFE</b><br>•brandishing a knife at another person   | EC 48900(b)<br>EC 48915(c)(2)  | Brandishing a knife at another person   | Mandatory Recommend for expulsion and referral to law enforcement agency.  |
| <b>3. SALES CONTROLLED SUBSTANCES</b><br>•Unlawful selling or furnishing a controlled substance listed in Chapter 2 (commencing with Section 11053 of Division 10 of the Health and Safety Code)  | EC 48900(c)<br>EC 48900(p)<br>EC 48915(c)(3)   | Possessed, used, sold, furnished alcohol, marijuana/other drug<br>Substances listed in Health & Safety Code 11053-11058   | Mandatory Recommend for expulsion and referral to law enforcement agency.  |
| <b>4. SEXUAL ASSAULT/SEXUAL BATTERY</b>   | EC 48900(n)<br>EC 48915(c)(4)  | Committed or attempted rape, oral copulation, sodomized or touched an intimate part while restraining victim against their will and for sexual gratification                                    | Mandatory Recommend for expulsion and referral to law enforcement agency.  |
| <b>5. POSSESSION OF EXPLOSIVES</b>  | EC 48900(b)<br>EC 48915(c)(5)  | Possessed explosive   | Mandatory Recommend for expulsion and referral to law enforcement agency.  |
| OFFENSE   | LEGAL REFERENCE  | TYPE OF INCIDENT  | POTENTIAL CONSEQUENCES   |
| <b>6. PHYSICAL INJURY: Cause, attempt, threaten</b><br>6.1 Assault/battery on school personnel EC 48900 (a)(1)(2)<br>6.2 Assault/battery on pupils and non-school personnel EC 48900 (a)(1)(2)<br>6.3 Causing serious injury<br>6.4 Pupil fights<br>6.5 False fire alarm<br>6.6 Inciting pupil unrest<br>6.7 Hazing | EC 48900(a)<br>EC 48915(a)(1)(E)<br>EC 48900(a)(k)<br>EC 48915(a)(1)(A)<br>EC 48900(a)(k)<br>EC 48900(k)<br>EC 48900(k)<br>EC 48900(q) | Threatened to injure another<br>Attempted to injure another<br>Involved in a mutual fight   | Suspension<br>Recommend for expulsion and referral to law enforcement agency.  |
| <b>7. WEAPON (knife, other dangerous object)</b><br>7.1 Possession, sale, furnishing<br>7.2 Firecrackers<br>7.3 Laser pointer   | EC 48900(b)<br>EC 48915(a)(1)(B)   | Possession, sale, furnished of a knife<br>Other dangerous object include  | Suspension<br>7.1 One semester alternative placement<br>Recommend for expulsion and referral to law enforcement agency.                        |
| <b>8. Controlled Substance: Possession, use, under influence</b><br>•Alcohol, drug narcotics, hallucinogenic, or controlled substances or breathing fumes of poisonous substances   | EC 48900(c)<br>EC 48915(a)(1)(C)   | Possessed, used, sold, furnished alcohol, marijuana/other drug<br>Listed in Chapter 2 of Division 10 of the Health & Safety Code, an alcoholic beverage, or intoxicant                          | Suspension and attendance to drug diversion program.<br>Alternative placement<br>Referral to law enforcement agency<br>Recommend for expulsion |
| <b>9. Look-alike controlled substance, etc.</b>   | EC 48900(d)  | An exchange of a material represented as a controlled substance, alcoholic beverage or intoxicant   | Suspension<br>Recommend for expulsion and referral to law enforcement agency.  |
| <b>10. Robbery, extortion</b><br>•Committed or attempted to commit robbery or extortion   | EC 48900(e)<br>EC 48915(a)(1)(D)   | Theft by force or fear, or induced theft by force or fear.  | Suspension<br>Recommend for expulsion and referral to law enforcement agency.  |

Must use OMC before Suspension for the following:

| OFFENSE   | LEGAL REFERENCE   | TYPE OF INCIDENT   | POTENTIAL CONSEQUENCES   |
|---|---|--|--|
| <b>11. Imitation firearm</b><br>•Possessed an imitation firearm; “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm   | EC 48900(m)   | Possessed or brandished a fake gun-must look like a real firearm   | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency.     |
| <b>12. Aided or Abetted</b><br>*as defined in Penal Code 31, the affliction or attempted infliction of physical injury to another person, may be subject to suspension, but not expulsion, except when victim suffered serious bodily injury per juvenile court adjudication  | EC 48900 (t)  | Aided, abetted, advised or encouraged infliction of injury   | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency      |
| <b>13. Harassed, threatened, or intimidated a complaining witness</b>   | EC 48900 (o)  | Harassed, threatened or intimidated a student that will be or was a witness in a disciplinary procedure  | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency      |
| <b>14. Harassment or intimidation</b><br>Sexual harassment<br>•The conduct described in Section 212.5<br><br>Hate violence<br>• The pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Section 233<br><br>Terrorist threats, school officials property<br><br>The pupil has intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils<br>•Bullying, cyberbullying | EC 48900(r)<br><br>EC 48900.2<br><br>EC 48900.3<br><br>EC 48900.7<br><br>EC 48900.4 | Unwelcome sexual advances, with the purpose of having a negative impact upon the pupil’s academic performance, or creating an intimidating, hostile, or offensive environment<br><br>Hate violence means any act punishable under Section 422.6, 422.7, or 422.75 of Penal Code<br><br>Threat must have specific intent and substantial fear created.<br>See PC 422<br><br>Engaged in harassment/intimidation that is severe and can create substantial disorder.<br>“Electronic act” includes using a phone, wireless device, computer, etc. to send or post a message, text, sound, or image, including, but not limited to a “Burn page”, creating a credible impersonation of another actual pupil or creating a false pupil profile.<br>Electronic act shall not constitute pervasive conduct solely because it has been transmitted or posted on the Internet. Reasonable pupil has average judgment in conduct for the person’s age, or for the person’s age with his or her exceptional needs. | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency      |
| <b>15. Hazing</b><br>*Engaged in, or attempted to engage in hazing, “Hazing” does not include athletic events or school-sanctioned events   | EC 48900 (q)  | Initiation into a pupil group which may cause serious bodily injury or personal degradation resulting in physical or mental harm   | OMC<br>Suspension<br>Recommendation for expulsion and referral to law enforcement agency |
| <b>16. Prescription drug Soma</b><br>*Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma  | EC 48900(p)   | Sold or furnished Soma, (prescription muscle relaxer)  | OMC<br>Suspension<br>Recommendation for expulsion and referral to law enforcement agency |
| <b>17. Obscenity, profanity, or vulgarity</b><br>•Committed an obscene act or engaged in habitual profanity or vulgarity<br>•Possession of pornography  | EC 48900(i)   | Ongoing swearing at student/staff, indecent exposure, possession of pornography, sexting   | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency.     |
| <b>18. Burglary</b>   | EC 48900(f)<br>EC 48900(g)<br>EC 48900(u)   | Graffiti, arson, vandalism<br>Theft, see 48900(e) and (1)  | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency.     |
| <b>19. Damage property</b><br>•Caused or attempted to cause damage to school property or private property<br><b>19.1 Vandalism</b><br><b>19.2 Graffiti</b>  | EC 48900(f)<br>EC 48900(u)  | Graffiti, arson, vandalism   | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency.     |



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| <b>20. Steal property, or attempt</b><br><b>•Stolen or attempted to steal school property or private property</b>   | EC 48900(g)<br>EC 48900(u)   | Theft, see 48900(e) and (1)   | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency.   |
| <b>21. Drug paraphernalia</b><br><b>•Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code</b>  | EC 48900(j)  | Includes items for growing, storing, containing, concealing, injecting, ingesting, inhaling, a controlled substance (lighter, clips)  | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency.   |
| <b>22. Receive stolen property</b><br><b>•Knowingly received stolen school property or private property</b>   | EC 48900(l)<br>EC 48900(u)   | Possessed property that the student knew was stolen   | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency.   |
| <b>23. Tobacco, possess or use</b><br><b>•Possessed or used tobacco or any products containing tobacco or nicotine products</b>   | EC 48900(h)  | Possessed/used cigarettes, clove cigarettes, tobacco product<br>See penal Code 308(b)   | OMC<br>Refer to TEG<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency.   |
| <b>24. Disruption or willful defiance</b><br><b>24.1 Concerted pupil activities</b><br><b>24.2 Disrespect</b><br><b>24.3 Disturbing the class</b><br><b>24.4 Forgery</b><br><b>24.5 Gambling</b><br><b>24.6 Loitering on or near campus</b><br><b>24.7 Refusal to obey</b><br><b>24.8 Violation of closed campus</b><br><b>24.9 Inciting pupil unrest</b> | EC 48900(k)  | Overtly defiant behavior toward faculty/staff<br>Not complying with assigned discipline i.e. forgery, gambling, littering, throwing objects, etc.   | OMC<br>Suspension<br>Recommend for expulsion and referral to law enforcement agency.   |
| <b>25. Electronic signaling devices (pagers, beepers, cell phones)</b>  | EC 48901.5   | School district may regulate use of any electronic device, including, but not limited to, cell phones, by pupils while on campus, attending school-sponsored activities, or under the control of school district employees. No pupil shall be prohibited from using a device prescribed by a physician  | OMC<br>Suspension<br>Process in accordance with Board Policy.<br>Recommend for expulsion and referral to law enforcement agency.                                     |
| <b>26. Violation of District Dress Policy</b>   | BP 5136(a)(b)<br>BP 5132   | Gang attire prohibited. District may adopt reasonable dress code policy identifying inappropriate clothing, accessories, head coverings (hats), except for outdoor use (P.E.), articles of sun-protecting clothing, including, but not limited to hats (wide brim with neck covering)   | OMC<br>Suspension<br>Process in accordance with Board Policy.<br>Recommend for expulsion and referral to law enforcement agency.                                     |
| <b>27. Plagiarism, dishonesty on school work/tests</b>  | BP 5131  | Plagiarism or dishonesty on school work or tests  | OMC<br>Suspension<br>Process in accordance with Board Policy.<br>Recommend for expulsion and referral to law enforcement agency.                                     |
| <b>28. Violation of district technology use policy or Internet Use Agreement</b>  | BP 5131<br>BP 6163.4   | Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs. See AR 6163.4(a), (b), (c) | OMC<br>Cancel student's user privileges<br>Suspension<br>Process in accordance with Board Policy.<br>Recommend for expulsion and referral to law enforcement agency. |
| <b>29. Attendance</b><br><b>* compulsory education</b><br><b>* Chronic Truant</b>   | EC 48900 (w)<br>EC 48320<br>EC48260<br>EC 48263.6<br>EC 48264.5(a) | Left campus during the school day without obtaining permission; no hall pass, left class without permission<br>Truant from school or contributed to the truancy of other students<br>Excessive tardiness to school or class   | OMC 48900(w) cannot suspend.<br>Truancy<br>Letters/SART/DA SARB<br>Refer to District Attorney<br>Mediation   |

**ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT**

Exhibit Approved: November 13, 1990

Lancaster, California

Exhibit Revised: April 2, 1997; March 1, 2000; February 4, 2004; July 5, 2011; March 6, 2013